PROJECT MANAGEMENT

- VIEW AN EXISTING PROJECT:

From the "**Projects**" sheet on the software's home page, select a project to examine and validate it by pressing the **"ACCESS"** cell. The software displays the cells **"RESULTS", "PRICE LIST"** and **"ORDER"** and all the materials and labor products compiled for the realization of the project.

- ADD A PROJECT:

Activate the "**ADD"** cell of the software home page, rename the new project and validate it by pressing **"ACCESS".** Select the steps to form the project. Start the project by pressing **"FOUNDATION"** and complete it by following the instructions displayed by the software.

- COPY A PROJECT:

To transfer an existing project to a new site, select this project in the **"Projects"** form and press **"ACCESS".** Press the **"COPY"** cell to reinstall this new project to be renamed on a new site. Tap the wrench icon and complete the project.

- TRANSFER A PROJECT:

To distribute via the Internet an existing project to a user registered with the software, press from the home page on the icon representing a house and the cell **"Send the project"** by completing this form to transfer it to a subscriber on simple request.

- MODIFY PRODUCTS:

Follow the instructions to add, modify or remove certain products from the project. Choose the step **(Garage),** activate the section of this step **(Ceiling)** and its sub-section **(Blown wool),** then validate the option **(Factor R/40).** The software will erase the existing ceiling insulation from the purchase order and replace it with the new chosen insulation.

- ADD PARTS:

Press the **"INTERIOR PARTS"** step on the software home page. Activate the **"ADD"** cell and identify this part. Enter the dimension of the room. Choose from the options for this piece to complete.

- MODIFICATIONS OF PRODUCTS TO PARTS:

According to the needs, with each click of the user the software changes the paint of the walls, the category of gypsum, the flooring, the heating, the doors etc.

- PANELS TO ADD TO THE ROOF:

Open the software and press **"Add"** then **"NEW PANELS"** and **"PANEL SIZES"** and complete following the software instructions. Several options are available to you to complete the roof.

- PURCHASE ORDERS:

View all purchase orders using the master price list built into the software and updated daily. The master price list modified by the user and adjusted by different suppliers forms an in-house price list displaying the new prices

- VIDEO:

The software contains videos demonstrating the installation of several categories of products **(Mineral wool, Siding, Gypsum, Paint, Cabinets, etc.).** On the software's home page, a black dot is displayed along with a question mark. Click this icon and select a video to watch and listen to.